



★ FAMILY RESORT ★

OCEAN CITY, MD

## Application for Employment

Date: \_\_\_\_\_  
Month / day / year

### Personal Information

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Referred by :  Newspaper  Website  Employee

Other \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Permanent address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Jobs applying for ( Please list positions as you would accept in order of preference)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Can you perform the essential functions of the job(s) of which you applied for?  Yes  No  Unsure

Have you ever worked at the Fsk Resort Before ?

If yes please give dates of employment. \_\_\_\_\_

List availability Weekends \_\_\_\_\_

Weekdays \_\_\_\_\_ Any shift \_\_\_\_\_

Dates available for Employment if seasonal .

Start \_\_\_\_\_ End \_\_\_\_\_

Are you related to anyone currently working at the Francis Scott Key ?  Yes  No

Are you 18 yrs of age or older?  Yes  No

Are you available Full time or Part time ?

\_\_\_\_\_

Do you possess a valid US Drivers License ? Yes  No

Do you possess an International Drivers License ?

Yes  No

\_\_\_\_\_

### Skills

Skill	Knowledge	Skill	Knowledge	Skill	Knowledge
Typing	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Cash Handling	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Housekeeping	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Data Entry	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	First Aid	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Folding Laundry	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Personal Computer	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	CPR	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Multi-tasking	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Bookkeeping	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Customer Service	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Childcare	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Skill	Knowledge	Skill	Knowledge	Skill	Knowledge
Carpentry	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Front desk	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Cooking	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Electrical	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Computer programming	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Golf	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Plumbing	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Swimming	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Retail sales	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Audio / Visual Video Editing	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Lifeguard	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent	Phone Skills	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent

### Educational History

High School \_\_\_\_\_ Circle Year Completed 9 10 11 12  
 College \_\_\_\_\_ Years completed \_\_\_\_\_ Degree \_\_\_\_\_  
 Other \_\_\_\_\_ Dates \_\_\_\_\_

### Employment History ( Most Recent First )

Employer			Responsibilities
Address			
Date Started	Initial Position	Starting wage :	
Date Ended	Final Position	Ending wage:	
Reason for leaving			

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Address			
Date Started	Initial Position	Starting wage :	
Date Ended	Final Position	Ending wage:	
Reason for leaving			

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Address			
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Reason for leaving			

May we contact your current employer ?  Yes  No

Please give any further information that might be helpful in consideration of your application. For example, hobbies, special interests, awards , leadership experiences in organizations and or community activities. \_\_\_\_\_

In the space below, please write about why you would like to work at the Francis Scott Key Family Resort. \_\_\_\_\_

**Personal References**

Name	Telephone	Relationship
Name	Telephone	Relationship
Name	Telephone	Relationship

**Job Applicant Certification**

Some positions require reference checks, background and/ or credit checks, drug testing, physical and other pre-employment qualifications. I agree to authorize the requested testing designated by the employer and further agree to authorize all necessary forms in connection with such testing. I certify all answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that falsification or omission of information in my application, interviews, personnel forms or any other Francis Scott Key Family Resort Document may result in discharge. I understand that it is the policy of the Francis Scott Key Family Resort to provide equal opportunity and make all employment decisions without regard to race, color, age, sex marital status, ancestry, religion and national origin, citizenship or disability.

**Signature of Applicant** \_\_\_\_\_